

Umpire Organizational Meeting

If at any time during this discussion you have questions, ask them immediately. I would rather be interrupted than have you forget an important question that many others would benefit from.

- I Who am I? What makes me capable of being the Director of Umpires?
 - A Played through all 5 leagues of DYBA Baseball
 - B Umpired since I have been 13 years old
 - C Served as Umpire Scheduler for 2 years
 - D IHSA “patched” umpire for 6 years
 - 1 Officiate high school baseball contests and Amateur Chicago Baseball League games

- II Required Forms & Applications
 - A Umpire Application Form ... required for all umpires
 - 1 Need email address
 - a This is how I do all of my communication with umpires
 - 2 Cell phone number (if you have one)
 - a Just in case of emergency, the scheduler and I will use this number to get into contact with you quickly
 - 3 Social Security Number
 - a DYBA cannot pay you unless we receive this number
 - B Work permit ... only needed if you are under 16 years old
 - 1 How to get this? Bring the following documents to school and your school secretary will be able to issue a work permit.
 - a Job description letter (on the front table)
 - b Birth certificate (to prove your age)
 - c Social security card
 - d Parent with you and parents signature
 - 2 Once you have obtained your work permit, please send me the yellow copy of the permit; I do not need the other information you brought to obtain the work permit.

- III Umpire test
 - A DYBA Test this year ... general umpire test made up of roughly 150 questions
 - 1 Only answer the questions of the League-sections that you are eligible or want to umpire for (i.e. 13 & 14 year olds should not be answering the Pony Baseball section)
 - B Must achieve passing score of at least 80%
 - C Money bonuses for those umpires who perform extraordinarily well
 - D Patched Umpire test requirement
 - E If the umpire test is not turned in by the last clinic (April 10), you will not be scheduled to umpire any games. We cannot schedule you until you successfully complete the test.
 - 1 If the scheduler does schedule you for games accidentally, you will be docked pay for one game.

IV I cannot pay you unless & until I receive all required paper-work!!

V Umpiring clinics

- A New umpires will attend at least 2 clinics; attending all 3 clinics is highly encouraged
 - 1 I will answer any questions you may have about the exam at the last clinic on Sunday, April 10.
- B Returning umpires will attend at least 2 clinics
- C Senior umpires need only attend one clinic; I must give you approval for this
- D “Blue cards”
- E Scheduling priority for games will depend on attendance at the Clinics

VI Upcoming Umpire Clinic dates

- A CLINIC #1 → Friday, April 8, 5:30pm – 8pm; Caruso Middle School gymnasium
 - 1 This clinic is especially for first-time umpires, so those of you who have not umpired before, must attend this clinic
- B CLINIC #2 → Saturday, April 9, 12:00pm – 3:00pm; Caruso gymnasium (**Note: we might go outside, so dress accordingly!!**)
- C CLINIC #3 → Sunday April 10, 12:00PM – 3:00pm; Caruso gymnasium (**Note: we might go outside, so dress accordingly!!**)
 - 1 If anyone has questions on the exam, we will go over them together at this final meeting
 - 2 LAST CHANCE to turn in the Umpire Test

VII Tentative Pay rates for 2005 (pending final board approval at tomorrow’s board meeting)

- A All pay rates are based on experience and games umpired in DYBA. I have all historical records dating back many years. If you believe there is a discrepancy, please let me know so we can make sure you are getting paid properly based on your experience.
 - 1 Theory is that you will umpire roughly 25 games each year, and will thus receive additional money each year you return to umpiring.
- B Games 1 – 25: \$16
 - 1 2004 pay-rate: \$16
- C Games 26 – 50: \$19
 - 1 2004 pay-rate: \$18
- D Games 51 – 74: \$22
 - 1 2004 pay-rate \$20
- E Games 75 – 100: \$24
 - 1 2004 pay-rate \$24
- F Games 100+: \$28
 - 1 2004 pay-rate: \$28
- G “Patched” Umpires: \$30
- H “Patched” Umpires who have officiated 100 games: \$35
- I Senior, “Patched” Umpires: \$40
 - 1 These are generally umpires who have dedicated significant time to umpiring in DYBA and are regarded as the ‘best’ we have to offer
- J Bonuses are available as per myself or the scheduler.

- K Rain out & Cancellation Premium ... 25% of normal rate with a \$10 cap
 - 1 New cancellation system
- L Travel Premium: \$5 bonus in addition to normal game rate

VIII Umpire equipment

- A You can pick up a clicker, brush, and umpire t-shirt from the shed
- B Pick up a NFHS Rules book before you leave this meeting today
 - 1 Used to supplement the specific DYBA Rules.
- C Pay Slips are available on the DYBA web-site in pdf and Word format and can be printed out as needed
- D Shin guards, chest protector and face mask will be supplied at each field

IX Travel Umpires

- A The scheduler will give preference to those with a patch first
- B Pay rate bonus for travel games \$5 game. (If board approved)
- C A blue shirt will be ordered in your size once you have proven you passed IHSAA as a patched Umpire

X How to get paid

- A How to get your pay-slips to me?
 - 1 Drop slips off in the DYBA Umpire drop box which will be at the shed at Woodland Park
 - 2 Mail pay-slips to me
 - Harley Rosenthal
 - DYBA Director of Umpires
 - 30 East Elm Street, Apt 14E
 - Chicago, IL 60611
- B When is “pay-day”?
 - 1 I will collect pay slips from the Woodland Park shed the last few days of each month.
 - 2 If you are mailing your pay-slips, please make sure they get to me by the end of the month.
 - 3 Pay-slips will be analyzed, sent to the DYBA Treasurer and checks should be sent out by the 15th of the next month.
- C Incorrectly filled out pay slips may result in not being paid.
- D DO NOT LIE ON YOUR PAY-SLIP!!!!!!

XI Umpire evaluations

- A There will be periodic umpire evaluations over the course of the season
- B You can earn up to a \$50 bonus for high quality work
- C You will get immediate and constructive feedback
- D Will be used when I receive a lot of complaints

XII Umpire scheduling

- A Can be done using email (umpire_scheduler@dyba.com)
- B Can be done using the telephone at specific times

- C Will always have 1 to 2 weeks scheduled in advance
- D Must request games weekly for games 2-3 weeks out
- E May change based on scheduler improvements
- F Above all, what the scheduler says is the final answer. Generally speaking, with very few reserved exceptions, scheduling games is the sole & exclusive province of the scheduler and he has (almost) complete control over this aspect of the program.
- G Like past years, the umpire schedule will be posted on the DYBA website on a weekly basis
 - 1 Coded method ... Harley Rosenthal is HROS
- H There is NO excuse to miss an assigned game
 - 1 We understand things come up and everyone is human, so if you do need to cancel a game, at least have the courtesy to call the scheduler so he can schedule someone else.

XIII The Umpiring process

- A Before you leave home
 - 1 Where your umpire shirt on the outer most layer unless really cold
 - 2 You are the highest authority on the field, and you should dress appropriately
 - 3 Required Equipment
 - a Clicker
 - b Plate-brush
 - c Pay slips and pen
 - d Small towel to dry/clean muddy balls
 - e Water bottle on very hot days
 - f Watch
 - 4 Dress appropriate for the weather bring warmer clothes early in spring
- B Keep the game moving

XIV Expectations of the Umpire

- A Know the rules, positions, and mechanics
 - 1 This is what the clinics are for
- B Be loud and decisive
 - 1 Even if you make the wrong call, at least look & sound like you are making the correct one.
- C Look like an Umpire & Hustle
 - 1 Often times, this is mainly what the coaches and managers want more than anything

XV Before the Game on the field

- A Check the field and bases for safety issues
- B Decide on foul ball and in play territories
- C Obtain 2 new balls from the home team to start the game
- D Have your field meeting to go over ground rules 10 minutes before the game starts
 - 1 Get your game pay slips signed at this time

XVI To start the game

- A Ask the home team to take the field
- B Announce game time starts at 5:50 etc to both benches
- C In a loud voice announce the start of the game time
- D In a boisterous and enthusiastic tone → “Play ball”

The Scheduling Process

- The first schedule will be put together at the Last clinic on Sunday April 10. Please be sure to attend this clinic in order to be assigned games for early in the season.
- After these first assignments, the schedule will be created on a weekly basis on Sunday evenings for the week starting 8 days from the scheduling Sunday
 - ❖ Example → on Sunday April 17, Mr. Down will be scheduling games for the week of Monday April 25 through Sunday May 1.
- Each week which starts with Monday; identify the day, date, and one of three choices:
 1. Conflict: Specify the conflict on the date
 - a. Example 4:30 to 6:30 Volleyball practice, 6:30- 9:00 orchestra concert
 2. Preferred: These are the days you prefer to work
 - a. Example: I prefer to work Tuesday night after 4:30 PM
 3. Available: These are the days you are available if needed.
 - a. Example: I am available this night but really would rather watch the Cubs/White Sox game instead)
- Here is an example of the email you would Send

Hello The scheduler
Here is my Schedule for next week's games.

Monday May 2 Available after 5:00
Tuesday May 3 Available after 5:00
Wednesday May 4 Preferred I would like to work after 4:30M
Thursday May 5 Conflict: brother's birthday party from 6-8
Friday May 6 Available after 5:00
Saturday May 7 Preferred 9-12; Available 12-4; Conflict 5-8
Sunday May 8 Conflict 9-12:30; Available 2-5

Thanks
John Q Umpire

P.S. I've worked well with Joe and Bob in the past. If you could team me up with them I would appreciate it, because our Mom's can car pool

- Each week send a full 7-day schedule to the scheduler by 6:00PM on Sunday evening. You will receive your game assignments in email by Tuesday Evening. The schedule will be posted on the DYBA website Umpires page and may also be available on the Woodland shed.
- Your name will be coded on the schedule as 4 letters. The first letter is the first letter of your first name. The next three letters are the first three letters of your last name. (Example Harley Rosenthal=HROS)
- You will send your emails to umpire_scheduler@dyba.com