

**BYLAWS**  
**DEERFIELD YOUTH BASEBALL ASSOCIATION**  
**A NOT FOR PROFIT CORPORATION OF THE STATE OF ILLINOIS**  
Revised 2007

**ARTICLE I NAME**

This Association shall be known as the “Deerfield Youth Baseball Association Incorporated,” Deerfield, Illinois 60015, a not for profit corporation incorporated in the State of Illinois.

**ARTICLE II PURPOSE & POWERS**

- A. Purpose: The purpose of this Association shall be to help maintain and promote high moral character and good mental and physical health in the young people of the Deerfield area through the provision of a supervised Baseball and Softball program. This objective will be attained by providing supervised competitive athletic games. The members shall bear in mind at all times that the attainment of exceptional athletic skill or the winning of games is secondary to the objectives stated herein. The corporation is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of Section 501(c)3 of the Internal Revenue Code.
- B. Powers: The Association shall have the powers as are now, or may hereafter be granted by the General Not for Profit Corporation Act of the State of Illinois.

**ARTICLE III ELIGIBILITY FOR MEMBERSHIP**

- A. The children of the Deerfield area and those children designated by the Board of Directors are eligible to participate as players in the DYBA program. Members of the Association are those individuals who meet the requirements listed below, who subscribe to the purpose of the Association, and who meet the requirements for membership as determined by the Board of Directors.
  - 1. Any parents or guardians of a child participating in the DYBA program.
  - 2. Any person, eighteen (18) years of age or older who is serving the Association in any elected office or appointed capacity for the current year.
  - 3. Membership may be extended to others by action of the Board of Directors.
  - 4. Membership may be suspended, terminated, or reinstated by action of the Board of Directors.
- B. Members conforming with the above and those who meet the financial obligations of dues and fees established by the Board of Directors are considered members in good standing and shall be entitled to all the rights and privileges of membership in the Association. The rights of membership are:
  - 1. The right to vote in elections.
  - 2. The right to vote on bylaw amendments.
  - 3. The right to nominate members to run for the Board of Directors.
- C. Disputes concerning player and / or membership eligibility shall be referred to the Commissioner of DYBA for resolution. The party(s) involved or any member of the Association has the right of appealing the Commissioner’s decision to a panel of review consisting of the Assistant Commissioner, Secretary, and the Director of the Baseball / Softball program involved. The panel’s decision on the matter is final and binding.

**ARTICLE IV BOARD OF DIRECTORS****Section 1**

A Board of Directors shall be elected to conduct the business of the Association, and shall consist of the following positions:

- A. A **Commissioner** whose duties shall be to call and preside at the Board of Directors Meetings and General Meetings and to supervise the administration of DYBA, to implement rules and policies established by the Board of Directors, and to coordinate the activities of the officers and directors and assign duties not otherwise established by the bylaws or the Board of Directors. The Commissioner, with a majority vote of the Board, shall fill vacant and appointed positions for the remainder of the term, and shall declare positions vacant for reasons of resignation, disability, nonfeasance, or malfeasance. A person eligible to hold this office must have been a member of DYBA for at least three (3) of the past five years and for two (2) of these years must have been elected to the Board of Directors.
- B. An **Assistant Commissioner** whose duties shall be to attend the Board of Directors and General Meetings, to assume the responsibilities of the Commissioner in his or her absence, and to succeed the Commissioner in the event of resignation, disability, or vacancy declared by the Board of Directors. A person eligible for this office must have been a member of DYBA for at least two (2) of the past five (5) years and for at least one (1) year must have been elected to the Board of Directors.
- C. A **Director of Baseball** who shall report to the Commissioner and have the responsibility for all baseball programs sponsored by DYBA. The Director shall be the Chairman of the Baseball Committee. A person eligible to hold this office must have been a DYBA member for at least two (2) years, and have served on the Baseball Committee for one (1) year, or on the Board of Directors for one (1) year.
- D. A **Director of Softball** who shall report to the Commissioner and have the responsibility for all Softball programs sponsored by DYBA. The Director shall be the Chairman of the Softball Committee. A person eligible to hold this office must have been a DYBA member for at least two (2) years, and have served on the Softball Committee for one (1) year, or on the Board of Directors for one (1) year.
- E. A **Director of Umpires** who shall report to the Commissioner and have the responsibility of the umpiring aspects for all Baseball / Softball programs sponsored by DYBA. The director can appoint staff as is necessary; these appointments will be brought to the Board of Directors for approval. A person eligible shall have at least one (1) year membership in DYBA.
- F. A **Director of Fields** who shall report to the Commissioner and have all responsibility for maintenance and condition of fields. The Director will coordinate all field services and serve as liaison with the Deerfield Park District.
- G. A **Director of Equipment** who shall report to the Commissioner and have all responsibility for the ordering and maintenance of uniforms and equipment.
- H. A **Secretary** who shall report to the Commissioner and record formal minutes of all meetings and will report the action taken at such meetings.
- I. A **Treasurer** who shall report to the Commissioner and maintain financial records for the Association. The Treasurer maintains all financial records, accepts and disburses funds subject to Board approval.
- J. A **Director of Fund Raising** who shall report to the Commissioner and be responsible for all fund raising activities.
- K. An **Immediate Past Commissioner** who shall report to the Commissioner.

- L. A **Director of Travel Baseball** who shall report to the Commissioner and be responsible for coordinating the selection and operation of DYBA Travel Baseball teams. A person eligible to hold this office must have been a DYBA member for at least two (2) years, and have served on the Baseball Committee for one (1) year, or on the Board of Directors for one (1) year.
- M. A **Director of Travel Softball** who shall report to the Commissioner and be responsible for coordinating the selection and operation of DYBA Travel Softball teams. A person eligible to hold this office must have been a DYBA member for at least two (2) years, and have served on the Softball Committee for one (1) year, or on the Board of Directors for one (1) year.

### **Section 2**

The term of each Director shall be for one year. Such term shall begin immediately upon election. All officers shall hold office until their successors shall have been elected.

### **Section 3**

All members of the Board of Directors shall have an equal vote of one (1), except that the current Commissioner shall not vote, unless it is to break a tie vote. This shall also apply to the Assistant Commissioner when serving as the acting Commissioner.

### **Section 4**

The Board of Directors shall have the duty and authority to determine all aspects of the DYBA program. Such duties and authority include, but are not limited to, establishing dues, fees and other financial obligations, budget, expenditures, fund raising activities, promotional activities, rules, the type of field supervision, age levels of league play and such other matters that are necessary to fulfill the purpose of the Association.

### **Section 5**

- A. The Commissioner shall call meetings of the Board of Directors to fulfill his or her duties and the purpose of the Association. Prior to each meeting, the Commissioner should submit an agenda for review by the Board of Directors and others who may be invited to attend such called meetings.
- B. The Board shall meet at least four times a year to conduct the business of the Association. An official meeting must have a quorum consisting of a majority of the Board of Directors, which must include the Commissioner or Assistant Commissioner.
- C. A member of the Board of Directors may request the Commissioner to convene a meeting of the Board of Directors on any matter of import of the Association. In unusual or special circumstances, a majority of the Board of Directors may demand a Board of Directors meeting for the purpose of taking action(s) in the interest of the Association. All meetings of the Board shall be open to the general membership, except for Executive Sessions.

### **Section 6**

- A. The Board of Directors shall approve each league president, vice-president, team managers and coaches, and other positions as required, and appoint any officials as may be necessary for satisfactory conduct of the Association.
- B. The Board of Directors may appoint committees and Chairpersons thereof to assist the Association in various matters. Such committees shall study assigned problems of the Association, recommend solutions, and at the direction of the Board of Directors, initiate actions.

## **ARTICLE V GENERAL MEETINGS**

### **Section 1**

There shall be an Annual Meeting of the Association, which shall be held in the month of September each fiscal year. Other general meetings may be called as set forth in the provisions of these bylaws.

**Section 2**

At each Annual Meeting of the Association the Board of Directors shall report on the financial status of the Association, the progress of DYBA programs and present any matters which should be brought to the attention of the membership. Members of the Association are to be encouraged to comment, make suggestions and react to the report(s) from the Board.

**Section 3**

General Meetings or Special Meetings of the membership shall be preceded by a posted and / or published notice at least five (5) days in advance of the announced meeting. Special meetings may with reasonable notice be called by the Commissioner pursuant to and within 7 days of the Commissioner's receiving such written request with signatures from not less than 25 percent of the Board or 10 percent of the membership.

**ARTICLE VI ELECTION OF OFFICERS****Section 1**

At least 120 days in advance of the Annual Meeting of each year, the Board shall form a nominating committee of five (5) members. This committee shall consist of the current Commissioner, a past Commissioner, and three (3) members appointed from the membership. The committee shall then choose its own chairperson.

**Section 2**

- A. The Nominating Committee shall 30 days prior to the Annual Meeting present a slate of nominees who have expressed a willingness to serve as officers. The Nominating Committee shall make its best effort to select nominees who fulfill the requirements of the positions as set forth in these bylaws. The slate of nominees will be presented to the Association membership at the Annual Meeting for election.
- B. Nominations of other members, with evidence of their consent to serve, and who meet the requirements of the position as set forth in these bylaws, will be permitted by any members of the Association during the period from 30 days prior to the Annual Meeting until 7 days prior to the Annual Meeting. Such nominations must be presented to the Commissioner, who will then publicize the modified slate including the additional nominees.
- C. The election shall be held at the Annual Meeting. The majority vote of members present shall elect all directors. If two or more candidates are nominated for any office, the candidate receiving the majority of total votes cast shall be elected. If a majority is not reached, the two candidates receiving the highest number of votes shall enter another election, decided by a majority of votes cast by members present.

**ARTICLE VII FISCAL YEAR**

The Fiscal Year and membership year of the Association shall commence on the first day of October and end on the last day of September.

**ARTICLE VIII BUDGET****Section 1**

The Board of Directors shall, within 60 days of the beginning of the fiscal year, prepare a proposed budget for the current fiscal year. Such budget shall list proposed total expenditures, on a line item basis, according to accepted accounting practices, for the fiscal year.

**Section 2**

At the end of each fiscal year, an independent Financial Review of the Association's records, books and transactions, relating to financial matters shall be conducted and a report made by the independent accountant. The Board shall approve the selection of the accountant and approve the report.

**Section 3**

All expenditures for the Association shall be approved by a member of the Board of Directors. Amounts in excess of \$300 must be approved by two Board members and shall be reported to the Treasurer prior to the expenditure.

**Section 4**

The Board of Directors shall enact a Conflict of Interest policy that conforms to the requirements set forth in applicable laws of the State of Illinois.

**ARTICLE IX PARLIAMENTARY PROCEDURE**

The Association shall recognize only "Roberts Rules of Order" in the conduct of meetings, except as otherwise specifically excepted in these bylaws.

**ARTICLE X AMENDMENTS**

Amendment of the bylaws of the Association may be proposed only by the Board of Directors and may be adopted or rejected only by the membership of the Association at a General or Special Meeting as specified herein, two thirds (2/3) of the vote of members present is needed to approve any amendments.

**ARTICLE XI INSURANCE**

Appropriate insurance shall be purchased by the Association protecting its officers and membership against suit for damages or loss of property. The coverage limitations shall be reviewed by the Board within 60 days of the beginning of the fiscal year.